

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS  
REGULAR BOARD MEETING MINUTES  
July 1, 2016

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, July 1, 2016 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Geoff Wilson, Chair  
Todd Trumbore, Vice Chair  
Timothy Cesario  
Karyn Hascal  
Theodore Godlaski  
Sandra Kelley

Occupations and Professions

Larry Brown, Executive Director  
Kelly Walls, Board Administrator

Members Absent

None

Others in Attendance

Marcus Jones – Board Counsel (Fill-in)  
Marisa Neal – Board Investigator  
Gail Russell – Deputy Secretary  
Jane Oliver – Division of Behavioral Health

Call to Order

Mr. Wilson called the meeting to order at 10:08 a.m.

Minutes

Mr. Godlaski made a motion to accept the June 3, 2016 minutes as amended. Mr. Cesario seconded the motion. Motion carried unanimously.

Financial Statement

- There was no financial report for review.

O&P Update

- Mr. Brown provided an update on O&P's online verification system. It now shows the "expiration" date as to include the 90 day grace period. This should help with medical billing.
- Mr. Brown provided an update on the new online database and the development team is still working on getting more boards online.
- The Board, Mr. Brown, Mr. Jones and Ms. Russell discussed the budget and finance procedures at length. Starting January of 2017, the Board will actively be a part of the budget planning discussions with Finance and O&P.

Old Business

- IC&RC will be invoicing the Board \$35.00 for each counselor that grandparented to the LCADC, and the invoice is expected to be received at the end of this year. This will need to be requested and approved by finance once the exact number of grandparented individuals is known. The Board discussed the importance of IC&RC reciprocity, justification for payment of these fees, and that this request is top priority.
- The Board inquired about paying for refreshments for the Kentucky School annual meeting. Mr. Brown and Ms. Russell suggested submitting a justification for this request.
- Ms. Hascal made a motion to call a Special Meeting on July 20<sup>th</sup>, 2016 at 6:00pm during the Kentucky School of Alcohol and Other Drug Studies at the Crowne Plaza Hotel in Louisville, KY. The meeting agenda shall include topics such as regulations, supervision, grandparenting, and the new LCADC license. The special meeting notice and agenda shall be posted on the Board's website, at O&P, and at the Crowne Plaza Hotel at least 24 hours prior to the meeting. Mr. Cesario seconded the motion. Motion carried.
- Ms. Kelley made a motion for Mr. Wilson, Ms. Hascal, and Mr. Judy to write a proposal justifying why the Kentucky School refreshments should be paid for. Mr. Cesario seconded. Motion carried.
- Mr. Godlaski moved for the Board to pay for and provide a plaque to the winner of the "Counselor of the Year" award. The plaque is to be presented to the winner during the Kentucky School Special Meeting on July 20<sup>th</sup>, 2016. Ms. Kelley seconded the motion. Motion carried.

- The Board reviewed nominations for the Counselor of the Year award and selected a winner. The winner will be announced during the Kentucky School Special Meeting.
- Mr. Trumbore made a motion to approve travel reimbursement for Mr. Wilson to conduct the July 8<sup>th</sup>, 2016 supervisory training in Frankfort, Kentucky. Ms. Hascal seconded the motion. Motion carried.
- Self-reporting RFP: The Board reviewed the RFP draft from fiscal. The Board wants to make sure the RFP reflects that the credential holder is responsible to pay for the cost of services and not the Board. The Board also would like the RFP to reflect that the Board gets to see the cost proposal before it goes to the credential holder to make sure it is a reasonable fee. Ms. Walls to relay this information to the Fiscal department and bring an updated draft to the next meeting for additional review.
- Computer Based Testing Update: Ms. Walls reported that the Louisville testing site is up and running well, however, the Lexington site still needs to update their schedule so it is easy for candidates to register for this location. Since it will most likely be a popular testing site for many Kentucky candidates, this needs to be addressed before the Board goes live with computer based testing. Ms. Walls to continue to provide updates regarding progress. The IC&RC deadline for boards to switch to CBT is May 1, 2017.

#### **New Business**

- The Board reviewed and discussed questions received via e-mail.
- Mr. Wilson to draft a letter to Medicaid regarding the credentialing of LCADCs.

#### **Board Counsel Report**

- The Board reviewed the technical amendment letter to be sent to LRC. There were no revisions reported.

#### **Complaint Committee**

- **Complaint #1004** – Ongoing
- **Complaint #1208** – Ongoing
- **Complaint #1503** – Ongoing
- **Complaint #1504** – Ongoing
- **Complaint #1507** – The Complaint Committee made a motion to recommend that the Board accept the agreed settlement order. Mr. Trumbore seconded the motion. Motion carried.
- **Complaint #1602** – Ongoing
- **Complaint #1603** – Ongoing
- **Complaint #1604** – Ongoing
- **Complaint #1605** – In process

#### **Temporary Registered Alcohol and Drug Peer Support Specialist Application Review**

Mr. Godlaski made a motion to accept the Applications recommendations as specified:

- Robin Brown – Defer
- Matthew Childers – Approve
- Delinda Dunn- Approve
- Ethel Graham- Approve
- Steven Hanks- Approve
- Ronald Hicks- Approve
- Jennifer Jefferson- Approve
- Heather Layne- Approve
- Delma Letcher- Approve
- Maurice Ludwick- Approve
- Tanya Pennerman- Defer
- Dana Yeary- Approve
- Bertie Yelverton- Approve

Ms. Kelley seconded the motion to accept these recommendations. Ms. Hascal and Mr. Trumbore abstained. Motion carried.

### **Temporary CADC Application Review**

- Mr. Cesario recused himself. Mr. Godlaski made a motion to defer the review of the Temporary CADC and the CADC applications for an applicant, pending investigation by the Board. Mr. Trumbore seconded the motion. Motion carried.
- Ms. Hascal made a motion for the Board to initiate a complaint against an applicant for certification, as the Board has reason to believe this applicant may have a recent felony conviction. Mr. Godlaski seconded the motion. Motion carried.

Mr. Godlaski made a motion to accept the Applications recommendations as specified:

- Roberto Alvarez Gomez- Defer
- William Back – Approve
- Sheila Bagley- Approve
- Melissa Barker- Approve
- Alexandria Barnett- Approve
- Carley Benzel- Approve
- Jason Bluemlein- Approve
- Burling Gregg Boaz- Approve
- Matthew Bonfer- Approve
- Carolyn Bowling- Approve
- Ralph Broussard- Approve
- Delena Briggs- Approve
- Joseph Burba- Approve
- Latisha Collins- Approve
- Tracy Cox- Approve
- Chasity Curry- Approve
- Dona Daubitz Barry- Approve
- Kevin Deaton- Approve
- Brittney Doyle- Approve
- Mary Edwards- Approve
- Melissa Estep- Approve
- James Everett – Defer
- Amber Freeman- Approve
- Jeffery Gabbert- Approve
- Lauren Grammer- Approve
- Della Guynn- Approve
- Cheryl Hamilton- Approve
- Shawn Hankins- Approve
- Heather Hodges- Approve
- Angela Hogan- Approve
- Elizabeth Hoy- Approve
- Toya Huckleby-Rodriguez- Approve
- Betty Isaacs- Approve
- Trevor Jacobs- Approve
- Patricia Leigh- Approve
- Chanceton Littrell – Defer
- Kenya Manley- Approve
- Diana Menshouse- Approve
- Christopher Mitchem- Approve
- Burlie Morris- Approve
- Amtoni Norris- Approve
- Anna Peck- Approve
- Anita Prater- Approve
- Janet Price- Approve
- Ashley Ratliff- Approve
- Donnie Rayburn – Defer
- Ronald Samons- Approve
- Ridley Sandidge- Approve
- David Soloman- Approve
- Jeffrey Stuart- Approve
- Holly Sumner- Approve
- Derrick Trammell- Approve
- Dinah Walker- Approve
- David Walls- Approve

- Wanda Washington- Approve
- Deborah Wilson – Defer
- Sara Winters- Approve
- Joseph Wright- Approve
- Carla Yeager- Approve
- Amanda Young- Approve

Ms. Hascal seconded the motion to accept these recommendations. Mr. Cesario, Ms. Kelly, Ms. Hascal and Mr. Trumbore abstained on specific applications as delineated on the master application review sheet. Motion carried.

#### **CADC Application Review**

Mr. Cesario returned to the meeting. Mr. Trumbore made a motion to accept the Applications recommendations as specified below:

- Carolyn Elery – Approve
- Kelly McCoy – Approve
- Contina Williams - Approve

Ms. Hascal seconded the motion. Mr. Cesario abstained. Motion carried.

#### **CADC Reciprocity (through new statute) Application Review**

Ms. Hascal made a motion to accept the Applications recommendations as specified below:

- Joseph Dabbs – Defer
- Katrina Swope - Approve

Ms. Kelley seconded the motion. Motion carried.

#### **Deferred Re-submitted CADC Application Review**

Ms. Hascal made a motion to accept the Applications recommendations as specified:

- Whitney Smith - Deny

Mr. Cesario seconded the motion to accept these recommendations. Motion carried

#### **LCADC IC&RC Reciprocity Application Review**

Ms. Hascal made a motion to accept the Applications recommendations as specified:

- Jessica Tate- Approve

Mr. Godlaski seconded the motion to accept these recommendations. Mr. Wilson abstained. Motion carried.

#### **LCADC Application Review**

Mr. Godlaski made a motion to accept the Applications recommendations as specified:

- Mary Hicks – Deny
- Rebecca Price – Approve
- Sara Zsigray - Approve

Ms. Kelly seconded the motion to accept these recommendations. Motion carried.

#### **Grandparenting Application Review**

Ms. Hascal made a motion to accept the Applications recommendations as specified:

- Michael Abbott- Approve
- John Ambers- Approve
- Gina Anderson- Approve
- James Anderson- Approve
- Jo Ellen Berry- Approve
- Ashley Bidwell- Approve
- Amanda Blackburn- Approve
- Nora Brashear – Defer
- Addie Brownell – Deny
- Rebecca Chambers- Approve
- Cynthia Diedenhofen- Approve
- Justin Doub- Approve
- Carolyn Estep – Deny
- Tracy Fitzpatrick- Approve
- Donald Goble- Approve
- Michael Gyorffy- Approve
- Harold Howard – Deny
- Anthony Major-Liston- Approve

- Karen Mclean- Approve
- Solange Pilaes- Approve
- Gretchen Rinehart- Approve
- Noila Rodriguez- Approve
- Kelly Schuler- Approve
- Nicolette Smith-Jones- Approve
- Heidi Solarz-Kutz – Defer
- Michael Vance – Deny
- Ronald Wilson - Defer

Mr. Godlaski seconded the motion to accept these recommendations. Motion carried.

#### **Request to Provide Supervision Application Review**

Mr. Cesario made a motion to accept the Applications recommendations as specified:

- Santosh Adhikary- Approve
- Jill Broaddus- Approve
- Anthony Collins- Approve
- Kristi Gray- Approve
- Alicia Greene- Approve
- Amanda Markle- Approve
- Russel Hopper- Approve
- Sheila Redella- Approve
- Darryl Wales- Approve

Mr. Godlaski seconded the motion to accept these recommendations. Motion carried.

#### **Request to Have Two Supervisors of Record Review**

Mr. Godlaski made a motion to accept the Applications recommendations as specified below:

- Brent Baker – Approve
- Crystal Little- Approve

Ms. Kelley seconded the motion. Mr. Cesario abstained. Motion carried.

#### **Request to Change Supervisor of Record Review**

Mr. Trumbore made a motion to accept the Applications recommendations as specified below:

- Debra Hipsher – Approve
- William Klingenberg – Approve
- Joann Ray- Approve
- Andrea Simpson- Approve
- Erica Smiley- Approve
- Jeffrey Sturgeon- Approve

Mr. Godlaski seconded the motion. Ms. Hascal abstained. Motion carried.

#### **Continuing Education Application Review**

Mr. Trumbore made a motion to accept the Applications recommendations for Continuing Education as specified below:

- The Ridge Behavioral Health – “4<sup>th</sup> Annual Summer Mental Health and Addictions Convergence” – Approve 7.0 Hours
- Four Rivers Behavioral Health – “Intervention & Treatment Strategies for Resistant Clients w/ Mental Health & Substance Abuse Disorders” – Approve 6.5 Hours
- Volunteers of America of Kentucky, Inc. – “Domestic Violence” – Approval of new trainers; 6.0 Hours already approved

Mr. Godlaski seconded the motion. Mr. Wilson abstained. Motion carried.

#### **Travel**

Mr. Godlaski made a motion to approve payment of travel expenses for eligible members. Mr. Cesario seconded the motion. Motion carried unanimously.

#### **Next Meeting**

Special Board Meeting – July 20, 2016 at the Crown Plaza Hotel in Louisville, KY

#### **Adjourn**

Mr. Trumbore made a motion to adjourn. Ms. Kelley seconded. Motion carried unanimously.

**Kentucky Board of Alcohol and Drug Counselors - Geoff Wilson, Board Chair**  
Minutes prepared by Kelly Walls, Board Administrator